



Sean Rogan
Executive Director

**COMMUNITY DEVELOPMENT COMMISSION
of the County of Los Angeles**

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ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

2-D February 2, 2016


PATRICK OGAWA
ACTING EXECUTIVE OFFICER

February 02, 2016

The Honorable Board of Commissioners
Community Development Commission
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Commissioners:

**HOMELESS SERVICE FUNDS FOR BRIDGE TO HOME OPERATIONAL COSTS AND
FEASIBILITY STUDY FOR A PERMANENT SHELTER IN THE CITY OF SANTA CLARITA
(DISTRICT 5) (3 VOTE)**

SUBJECT

This letter requests that your Board authorize the Community Development Commission (Commission) to accept and incorporate up to \$157,500 in County General Funds, specifically Homeless Service Center Funds (HSCF) allocated to the Fifth Supervisorial District, into its approved Fiscal Year 2015-2016 budget. The funds will then be granted to Bridge to Home to support operational costs for homeless services and to conduct a permanent shelter construction feasibility study in the City of Santa Clarita, to include soil suitability testing, surveys, and preliminary design work pertaining to the potential development of a permanent Santa Clarita shelter.

IT IS RECOMMENDED THAT THE BOARD:

1. Authorize the Executive Director, or his designee, to execute all required documents necessary to accept and incorporate up to \$157,500 in HSCF allocated to the Fifth Supervisorial District into the Commission's approved Fiscal Year 2015-2016 budget. This amount includes the Commission's five percent (5%) administrative fee.
2. Authorize the Executive Director, or his designee, to negotiate, execute, amend, and if necessary terminate, a Grant Agreement with Bridge to Home in a total amount of up to \$150,000 using the same source of funds, for homeless services operational costs and shelter construction feasibility studies, to be effective following receipt of the funds from the Chief Executive Office, approval of the Grant Agreement as to form by County Counsel, and execution by all parties.

3. Find that the approval of funds for services and site investigation, are exempt from the provisions of the California Environmental Quality Act (CEQA) for the reasons stated in this letter and the record of the project.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended actions is to authorize the Commission to accept and incorporate up to \$157,500 in HSCF allocated to the Fifth Supervisorial District into its approved Fiscal Year 2015-2016 budget, and to enter into a Grant Agreement in the amount of \$150,000 with Bridge to Home. The remaining \$7,500 in HSCF will be retained by the Commission as an administrative fee.

FISCAL IMPACT/FINANCING

The proposed actions described herein will be funded with County General Funds known as Homeless Service Center Funds. On April 4, 2006, as part of the Homeless Prevention Initiative, the Board of Supervisors approved the use of these funds for programs and costs associated with services, operations, and capital projects for individuals and families who are homeless or at-risk of homelessness. Each Supervisorial District is allocated \$1,425,000 annually to fund such programs.

The Fifth Supervisorial District has allocated \$157,500 in HSCF for the current fiscal year to be utilized for the actions listed herein. These funds will be incorporated into the Commission's approved Fiscal Year 2015-2016 budget as needed and included in future years' budget processes accordingly.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Bridge to Home is a 501(c)(3) nonprofit organization that began operating a winter shelter for homeless persons in Santa Clarita in 1996. Since that time, the organization has expanded its capacity and staffing and now offers a wide range of services to homeless families and individuals that include: health and dental care, job resources and job placement, case management, and access to permanent affordable housing. These services are offered through a year-round client services center called The Bridge: Client Care Center. The Bridge to Home winter shelter continues to provide emergency winter shelter and services for up to 60 single men or women from late November to mid-March.

The Bridge to Home winter shelter has relocated several times since its opening, due to the limited availability of temporary space. The current shelter is located at 23031 Drayton Street, Santa Clarita. Both the City of Santa Clarita and the County have worked to identify a permanent location in order to enable the organization to expand their services to include medical attention, mental health assistance, job resources, case management, and access to affordable housing. The City of Santa Clarita has proposed the City-Sub Corporate Yard on Springbrook Avenue, a vacant site, identified as Assessor Parcel Number 2836-010-907 (Site), as a potential location for a permanent winter shelter.

Bridge to Home will be using approximately \$80,000 to contract for surveys, geologic reports, environmental reports, and preliminary designs needed to evaluate the Site's feasibility for use as a permanent shelter. The remaining \$70,000 will be used to cover case management, medical and dental support for clients of the winter shelter and Client Care Center, and other expenses related to homeless services provision for the remainder of the fiscal year.

ENVIRONMENTAL DOCUMENTATION

This project is statutorily and categorically exempt from the provisions of CEQA. The project has been determined not to have a significant effect on the environment in that it meets the criteria set forth in Sections 15262 and 15301 of the CEQA Guidelines and Class 1 of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, the project is not in a sensitive environment, and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the project records.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Approval of these actions will enable Bridge to Home to continue to provide services to homeless residents of Santa Clarita and research the feasibility of establishing a permanent winter shelter.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Sean Rogan", followed by a horizontal line.

SEAN ROGAN

Executive Director

SR:CC:ba